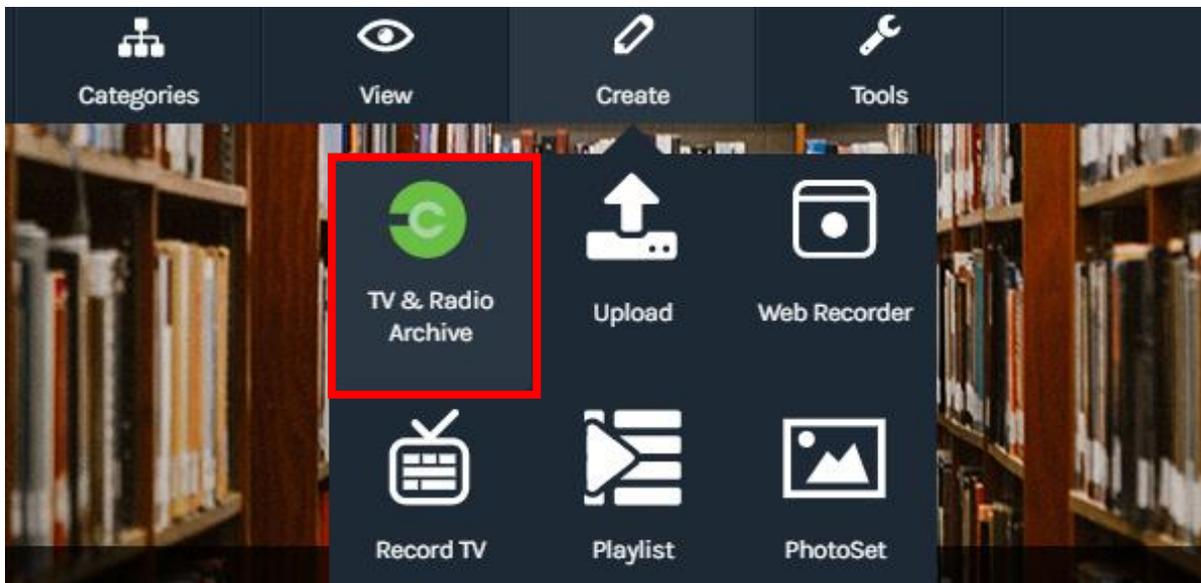


## Using Planet eStream Connect

The TV and Radio Archive Option in Planet eStream is known as Planet eStream Connect and allows users to add resources from several places. Users can search for an add content from the entire BBC Digital Archive including all content dating back to 2007, the BBC Shakespeare Archive, our own archive of content recording using the TV scheduler and, for Blended Learning Consortium members content produced by the BLC.

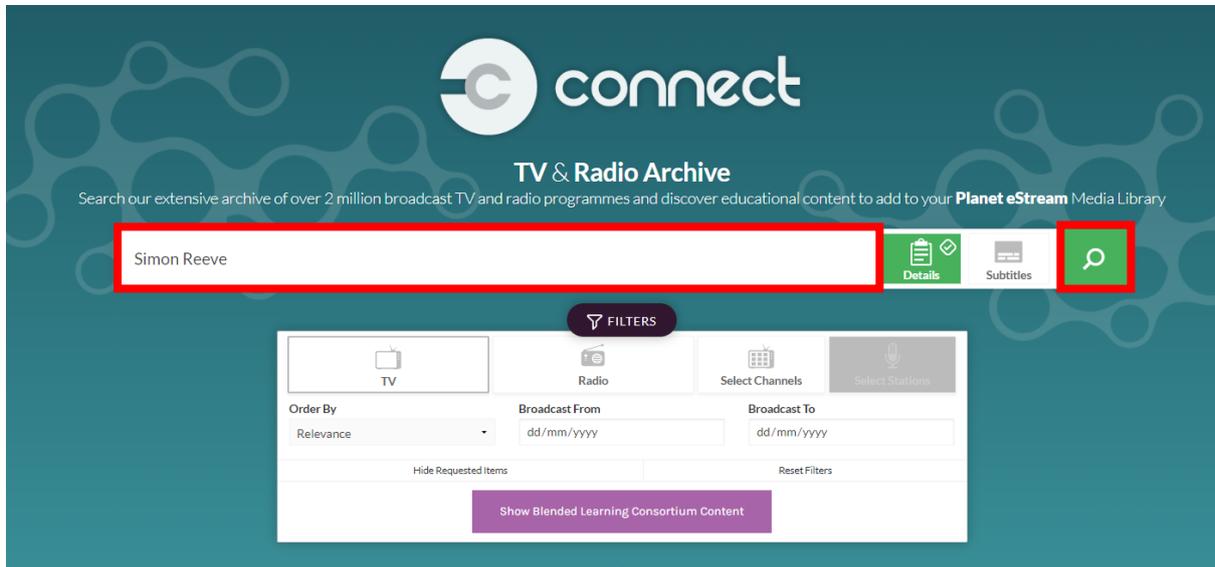
### **Step 1: Accessing Connect**

Select Create > TV and Radio Archive from the top navigation bar on your Planet eStream website

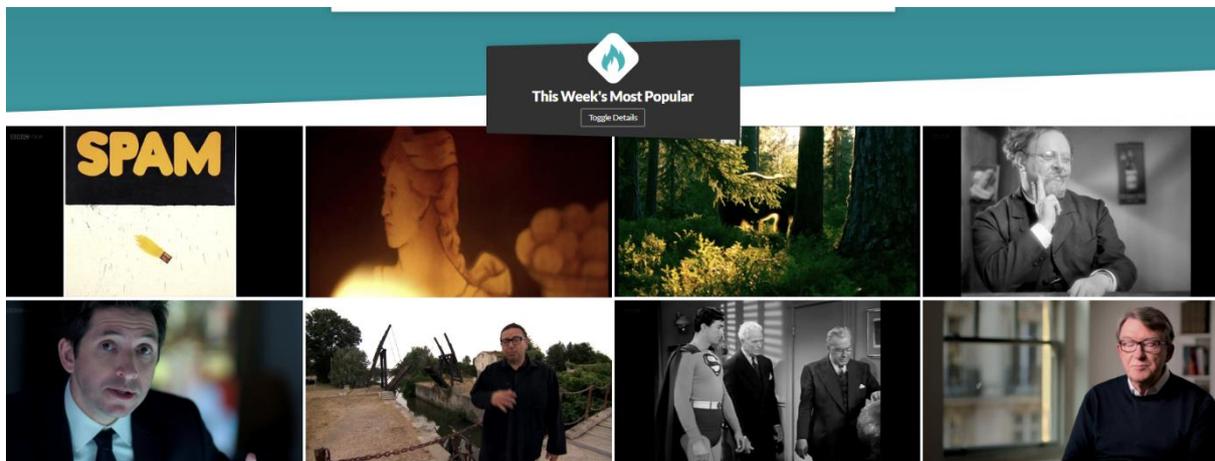


## Step 2: Searching for Content

Enter any relevant search terms in the main search bar. You can filter by TV or Radio, channel and broadcast date. To complete the search, use the magnifying glass icon.



You can also locate content by scrolling down and viewing the most popular content that has been added from Planet eStream Connect by other users recently.



### Step 3: Viewing Searching Results

The system will return all results that match your search terms. These results are returned by matching words in your search to corresponding words in the Title or Description of items within the archive.

Import to Planet eStream will show any content broadcast as a one-off whereas series' will be included as collections.

When you select show collection, all of the episodes available will be displayed and you can then record just certain episodes or all of these.

This screenshot shows two search results. The first result is 'Colombia with Simon Reeve' (ID: 20028) with a length of 1 hour, last aired on 25/11/18 at 18:00, and source BBC Digital Archive. The second result is 'Tropic of Cancer with Simon Reeve' (ID: 20860) with a length of 1 hour, last aired on 05/04/19 at 13:15, and source BBC Digital Archive. On the right side of the results, a red box highlights three buttons: 'Import to Planet eStream' (with a plus icon), 'Add to Import List' (with a list icon), and 'Show Collection' (with a collection icon).

### Step 5: Adding Content

Select Import to Planet eStream to add an individual item or Add to Import List to select multiple items to be added at the same time.

This screenshot shows four search results for 'Tropic of Cancer with Simon Reeve'. The first result (ID: 2086023) is episode 6/6, length 1 hour, last aired 05/04/19 at 13:15, source BBC Digital Archive. The second result (ID: 2086004) is episode 5/6, length 1 hour, last aired 05/04/19 at 12:15, source BBC Digital Archive. The third result (ID: 2054475) is episode 4/6, length 1 hour 9 minutes 52 seconds, last aired 04/04/19 at 13:45, source Planet Connect Network. The fourth result (ID: 2054341) is episode 3/6, length 59 minutes 40 seconds, last aired 03/04/19, source Planet Connect. In the first result, a red box highlights the 'Import to Planet eStream' button (with a plus icon) and the 'Add to Import List' button (with a list icon).

If selecting Import to Planet eStream, the following box will be shown. Most of the programme information will be filled in for you. You will just need to categorise the content that you are adding and complete any additional meta-data fields. Then click Create

**Import to Planet eStream**

**Details**

Title  
This field will be automatically populated by the Planet eStream Connect Service.

Description  
This field will be automatically populated by the Planet eStream Connect Service.

Broadcast Date  
This field will be automatically populated by the Planet eStream Connect Service.

Broadcast Channel  
This field will be automatically populated by the Planet eStream Connect Service.

Tags

Staff Only  
yes  no

External access  
yes  no

Certification  
U  PG  12  15  18

Licence  
Please Select

Staff Only CPD  
Yes  No

**Options**

Select the Publishing Policy for the Freeview Recording to be added to.  
Local Content

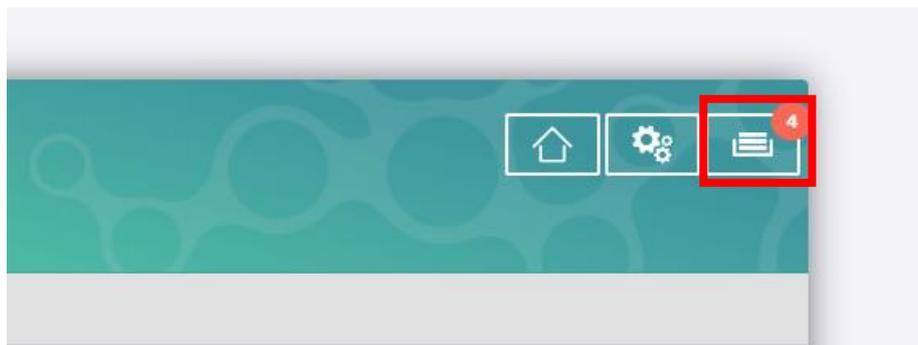
Select to make the content private  
Private

Select Categories to add this item to  
[Select Categories](#)

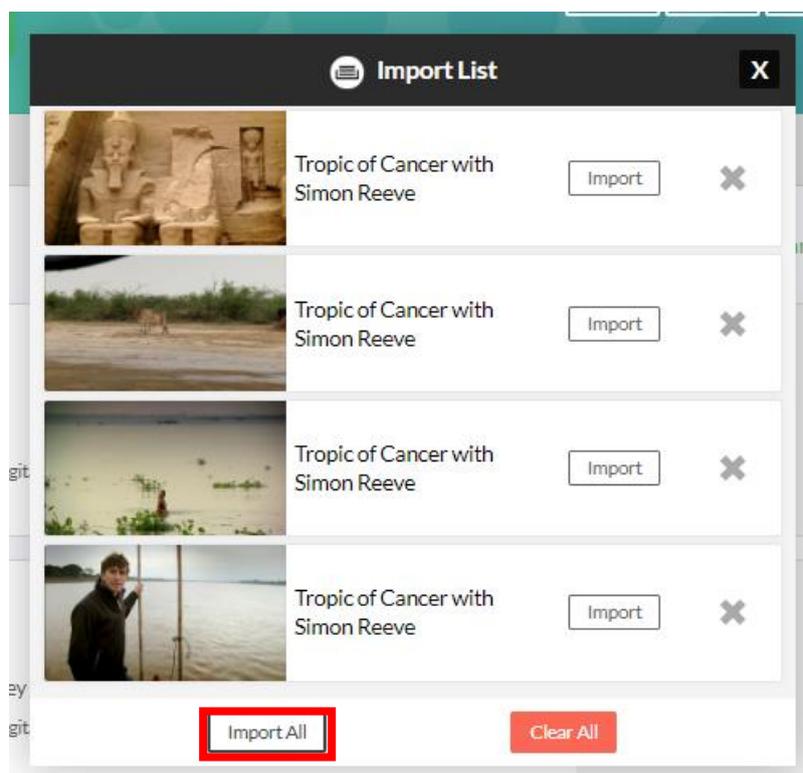
Set expiry date for media  
dd/mm/yyyy

Create cancel

The Import List will be display at the top of the screen on the list icon, which will indicate the number of items that are waiting to be added from the Import List



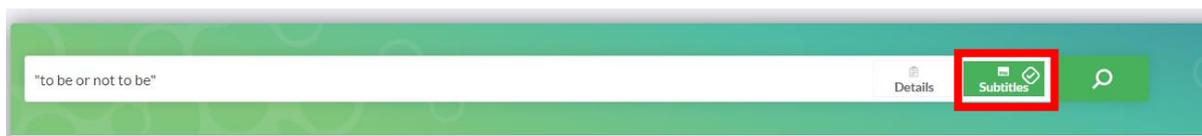
To add all items from the Import List, select Import All. Alternatively, you can add items individually by selecting Import. In both scenarios you will be presented with the import screen shown above. When adding from the import list, you will also be able to create a new playlist of all items in the import list. This is useful for series of content or multiple pieces of content relevant to a certain topic.



### Step 6: Advanced Subtitle Searching

The standard search tools will find results based on searches matching words in the title or description of programmes in the archive. When searching for specific, topical words, for example 'Photosynthesis' the system will return less results. The subtitle search tool searches for words spoken in a programme by the narrator, presenter or actor.

On the search bar swap from Details to Subtitle and then hit the magnifying glass to start the search.



Search results will find programmes that your search terms appear in and show where the word or phrase that you have searched for appears in that programme.

The screenshot shows a video player interface with a search bar at the top containing the text "to be or not to be". Below the search bar, there are buttons for "Details" and "Subtitles". The video title is "Shakespeare Live! From the RSC" with an ID of 1402148. The description states: "From the stage of the Royal Shakespeare Theatre, David Tennant, Catherine Tate and guests mark the life of William Shakespeare on the 400th anniversary of the playwright's death. Also in HD. [S]". The length is 2 hours 23 minutes, and it was last aired on 23/04/16 at 19:30. The source is BBC Digital Archive. The video content shows a scene from the play with the text "BBC TWO" in the bottom left corner. The search results are displayed as highlighted text within the video frame:

.. That's right, yeah. To be or... **To be or not to be** that is the question? That's right, yeah. To be or... Not the skull, that's the wrong... The wrong? ..

.. It's To be, or not to be, that... **To be or not to be** that is the question? That's it, yeah. Right. Have you ever played... The Dane? Have I ever given my Dane? ..

.. But if I did... If you did... When I do... It would be **To be or not to be** **To be or not to be** that is the... Egg sorry, I couldn't help overhearing.

